

Wisconsin Rapids Public School District - Board of Education 510 Peach Street

Wisconsin Rapids, WI 54494

(715) 424-6701

# **Business Services Committee**

John Benbow, Jr., Chairman Katherine Bielski-Medina, Member Troy Bier, Member John A. Krings, President

# March 7, 2022

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids, WI 54494

Conference Room C

TIME: Immediately Following the Educational Services Committee Meeting, but not before 6:15 p.m.

- Call to Order I.
- II. **Public Comment**

Persons who wish to address members of the Committee may make a statement pertaining to a specific agenda item. The Committee Chair will establish limits for speakers due to time constraints. Comments made by the public shall be civil in content and tone. Speakers bear the personal risk if comments made are defamatory, slanderous, or otherwise harmful to another individual. Please keep in mind that this is a Committee meeting of the Board open to the public, and not a public hearing.

#### III. Actionable Items

- A. Wisconsin School Nutrition Purchasing Cooperative 66.0301 Agreement – Approval
- B. CESA 5 Contract – Approval
- C. WoodTrust Daktronics Video Display Board Loan Payoff – Approval
- D. Grant Elementary Rewire – Approval
- Wireless Access Point Refresh Various Schools Approval E.
- F. Switch Upgrade – LHS, WRAMS & EJH - Approval
- G. Firewall Refresh Purchase – Approval
- H. Internet Access Contract - Approval

#### IV. Updates and Reports

- Purchases Update
- V. Agenda Items
- VI. Future Agenda Items

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at 715-424-6701, at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 715-424-6701.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda however, no deliberation or action will be taken by other Committees or the full Board of Education.



Wisconsin Rapids Public School District - Board of Education 510 Peach Street
Wisconsin Rapids WL 54404

Wisconsin Rapids, WI 54494

(715) 424-6701

# **Business Services Committee**

John Benbow, Jr., Chairman Katherine Bielski-Medina, Member Troy Bier, Member John A Krings, President

# March 7, 2022

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids, WI 54494

Conference Room C

TIME: Immediately Following the Educational Services Committee Meeting, but not before 6:15 p.m.

- I. Call to Order
- II. Public Comment
- III. Actionable Items
  - A. Wisconsin School Nutrition Purchasing Cooperative 66.0301 Agreement Approval

The District has been part of Wisconsin School Nutrition Purchasing Cooperative for a number of years and Elizabeth Messerli, Food Service Director, would like to continue our participation. Fifty-six school districts are expected to participate in the upcoming 2022-23 school year, with Middleton Cross Plains Area School District to serve as the fiscal agent for the cooperative (see Attachment A).

The Administration recommends the proposed Wisconsin School Nutrition Purchasing Cooperative 66.0301 Agreement for the 2022-23 school year, in an amount of \$300.00 be recommended for approval to the Board of Education.

B. CESA 5 Contract – Approval

The District purchases certain contracted special education services from CESA 5 annually, and recommends continued participation in this program for the 2022-23 school year. The projected contract cost is \$437,722.00; however, actual cost will be determined based upon usage of services. Specific services include audiology, deaf & hard of hearing, OT/PT, visually impaired, and alternative education (see Attachment B).

The Administration recommends that the proposed CESA 5 agreement for the 2022-23 school year, in an amount of \$437,722.00 be recommended for approval to the Board of Education.

C. WoodTrust Daktronics Video Display Board Loan Payoff – Approval

On June 14, 2021 the Board approved a 5-year loan agreement with WoodTrust Bank to purchase a Daktronics video display board. The loan is currently being paid with sponsor and advertising revenues. After further analysis, it would make financial sense for the District to pay off the principal and interest balance in the total amount of \$391,889.00 (see Attachment C).

- 1. The District would receive state aid by paying the \$391,889.00 loan balance. This additional aid would be approximately 30.5% or \$119,526.00. The additional aid would help lower property taxes for the 2022-23 school year.
- 2. Future interest payments in the amount of \$21,931.00 would be eliminated.
- 3. The District will still receive the sponsor and advertising revenues which would be deposited into the Quadplex and Stadium Sustainability Fund. These additional revenues are indefinite.
- 4. The debt would be removed from the District's financial statements.
- 5. The District has additional funds this school year to cover the loan repayment.

The Administration recommends approval to pay the remaining WoodTrust Bank loan balance in the amount of \$391,889.00 from the District's general fund. All sponsor and advertising revenues from the video display board will be deposited into the Quadplex and Stadium Sustainability Fund.

# D. Grant Elementary Rewire – Approval

The District has been proactively replacing the wiring throughout our buildings the last few years. The Technology Support Department recommends updating the wiring at Grant Elementary this summer. The wiring in Grant Elementary needs replacement due to PoE loads and internet speed issues. The Technology Support Department will use Federal Erate dollars for this project and has sent bids through the Erate process. The bids have been reviewed in accordance with Erate guidelines and the proposal submitted by Current Technologies has been selected (see Attachment D).

The Administration recommends approval of contracting with Current Technologies to rewire Grant Elementary for a total cost of \$42,757.00 to be funded 80% by the Federal Erate program and 20% from the 2022-23 Technology and Curriculum Referendum Budget.

## E. Wireless Access Point Refresh – Various Schools - Approval

Several District buildings have older Wireless Access Points (WAPs) that are not current with 802.11ac and 802.11ax protocols. These WAPs need to be replaced to increase internet speeds to classrooms and keep our wireless network system secure. The Technology Support Department will use Federal Erate dollars for this project and has sent bids through the Erate process. The bids have been reviewed in accordance with Erate guidelines and the proposal submitted by SHI International has been selected (see Attachment E).

The Administration recommends approval of purchasing 120 Meraki WAPs from SHI International for a total cost of \$61,980.00 to be funded 80% by the Federal Erate program and 20% from the 2022-23 Technology and Curriculum Referendum Budget.

# F. Switch Upgrade – LHS, WRAMS & EJH – Approval

The current network switches at Lincoln High School, Wisconsin Rapids Area Middle School and East Junior High School/Central Office are having high failure rates and replacement switches are becoming difficult to secure. The Technology Support Department would like to replace all the switches at these three locations to stay current on the latest switching technology and PoE needs. A total of 80 switches will be replaced in these three locations, over two-thirds of all switches in the District. The Technology Support Department will use Federal Erate dollars for this project and has sent bids through the Erate process. The bids have been reviewed in accordance with Erate guidelines and the proposal submitted by ByteSpeed has been selected (see Attachment F).

The Administration recommends approval of purchasing 80 Juniper switches with accessories and a 3-year support and licensing bundle from Bytespeed for a total cost of \$405,562.00 to be funded 80% by the Federal Erate program and 20% from the 2022-23 Technology and Curriculum Referendum Budget.

# G. Firewall Refresh Purchase – Approval

The District's current aging network firewall is in need of replacement. With the increased bandwidth at our main datacenter and disaster recovery site, we need to replace our current firewalls in order to accommodate the increase. The Technology Support Department will use Federal Erate dollars for this project and has sent bids through the Erate process. The bids have been reviewed in accordance with Erate guidelines and the proposal submitted by Paragon Development Systems (PDS) has been selected (see Attachment G).

The Administration recommends approval of purchasing 2 - Fortinet Fortigate firewalls and support from PDS for a total cost of \$36,834.08 to be funded 80% by the Federal Erate program and 20% from the 2022-23 Technology and Curriculum Referendum Budget.

## H. Internet Access Contract - Approval

The District's current internet access contract with Solarus is set to expire June 30, 2022. Internet access is a Federal Erate eligible item under Category 1 dollars. The Technology Support Department will use Federal Erate dollars for this project and has sent bids through the Erate process to other Internet Service Providers. Bids included bandwidth that will double our current internet access contract. The bids have been reviewed in accordance with Erate guidelines and the proposal submitted by Solarus has been selected (see Attachment H).

The Administration recommends approval of a 3-year contract with Solarus to provide 2GBs of internet access to the District at a monthly cost of \$2,300.00 to be funded 80% by the Federal Erate program and 20% from the 2022-23 Technology and Curriculum Referendum Budget.

# IV. Updates and Reports

# A. Purchases – Update

Copies of the following invoices, bid specs, and purchase orders will be reviewed:

- Altmann Construction \$47,109.24 Pay App #8 Quadplex
- AssetWorks \$15,700.00 Special Ed Software Spec Ed
- City of WI Rapids \$35,190.52 Police Liaison Services Community Services Budget
- Paper101 \$31,500.00 District Budget

## V. Agenda Items

Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the regular Board of Education meeting.

## VI. Future Agenda Items

No future agenda items of the Business Services Committee were identified.



# Wisconsin School Nutrition Purchasing Cooperative

DATE: February 21, 2022

TO: Member District of the Wisconsin School Nutrition Purchasing Cooperative

FROM: Advisory Council of the Wisconsin School Nutrition Purchasing Cooperative

SUBJECT: 2022-23 SY Agreement

The attached packet for the Wisconsin School Nutrition Purchasing Cooperative (WiSNP Co-op) includes:

- 1. Resolution
- 2. 66.0301 Agreement (sign and return)
- 3. Proposed Annual Budget for WiSNP Co-op
- 4. Membership Listing
- 5. Governance and Bylaws of the WiSNP Co-op

#### NOTE:

- 1. The Resolution should be presented to your school board for approval
- 2. The 66.0301 Agreement must be signed and returned to: WiSNP Co-op, MCPASD, 2130 Pinehurst Dr, Middleton, WI 53562 or <a href="mailto:agundeck@mcpasd.k12.wi.us">agundeck@mcpasd.k12.wi.us</a>

For the 2022-23 SY, the annual dues are set at \$300 per school district. Middleton Cross Plains Area School District will serve as the fiscal agent for WiSNP Co-op. The Procurement Consultant and Cooperative Coordinator agreement will be with Melby Consulting for the 22/23 school year.

If you have any questions, please feel free to contact any of the current Advisory Council members:

Adam Dunnington, Deerfield School District, <a href="mailto:duningtona@deerfield.k12.wi.us">duningtona@deerfield.k12.wi.us</a>
Amy Jungbluth, Middleton Cross Plains Area School District, <a href="mailto:ajungbluth@mcpasd.k12.wi.us">ajungbluth@mcpasd.k12.wi.us</a>
Elizabeth Serverson, WI Rapids School District, <a href="mailto:elizabeth.messerli@wrps.net">elizabeth.messerli@wrps.net</a>
Joyce Gaulke, Westfield School District, <a href="mailto:joyce.gaulke@westfieldpioneers.org">joyce.gaulke@westfieldpioneers.org</a>
Sherri Kobs, Necedah School District, <a href="mailto:skobs@necedahschools.org">joyce.gaulke@westfieldpioneers.org</a>
Laticia Baudhuin, DC Everest School District, <a href="mailto:lbaudhuin@dce.k12.wi.us">lbaudhuin@dce.k12.wi.us</a>
Monica Glorioso, Hartford Union School District, <a href="mailto:monica.glorioso@huhs.org">monica.glorioso@huhs.org</a>

# Resolution Wisconsin School Nutrition Purchasing Cooperative

Whereas the School Districts as listed in this document desire to enter into a cooperative relationship to (1) reduce their respective costs in purchasing food, beverages, supplies, and USDA Foods processing, storage and transportation services for use in the school district's Child Nutrition Program(s) for the school year and beyond, and (2) to educate district representatives with regard to ongoing Child Nutrition Program challenges and regulations, and (3) to make the most efficient use of power by enabling them to cooperate with each other on a basis of mutual advantage;

Be it, and it is hereby resolved that the member districts of the Wisconsin School Nutrition Purchasing Cooperative shall share the fees for a procurement consultant and cooperative coordinator, plus reasonable and necessary expenses, through administrative fees paid through approved vendor agreements and through membership dues, pursuant to section 66.0301 of the Wisconsin Statutes.

# Wisconsin School Nutrition Purchasing Cooperative Agreement (Section 66.0301)

Pursuant to a resolution adopted by school districts participating in the Wisconsin School Nutrition Purchasing Cooperative (WiSNP Co-op) to cooperatively procure and purchase food and supplies for the member district's Child Nutrition Program(s): Participating school districts hereby mutually agree, pursuant to Section 66,0301 of the Wisconsin Statutes, to the following conditions:

- 1. That said parties agree to retain a school nutrition procurement consultant to coordinate the bidding and procurement process for the WiSNP Co-op as hereinafter set forth;
- 2. That the fiscal agent for the WiSNP Co-op shall be a Member District or a CESA;
- 3. That the fiscal agent shall maintain necessary records for WiSNP Co-op and establish and maintain financial accounts in accordance with uniform financial accounting systems prescribed by the Department of Public Instruction;
- 4. That the fiscal agent shall be authorized to pay necessary bills and collect fees;
- 5. That the proration of costs will be collected through administrative fees from approved vendor agreements based on purchase volume of each participating school district; and annual membership dues;
- 6. That the estimated budget and plan of operation for this cooperative shall be approved in advance of contract signing by all school district parties hereto;
- 7. That variations from the budget will require prior approval of all school district parties hereto;
- 8. That attached hereto and incorporated herein by reference are the authorizing resolution, budget, plan of payments to fiscal agent, and the plan for operation (WiSNP Co-op bylaws).

School District Signature of Approval		Fiscal Agent Signature of A	pproval
		M ddleton Cross Plains Area S	School District
School District	Fis	cal Agent District	
		Les ames	1-10-22
Authorizing Signature	Date	Authorizing Signature	Date
		LORI Ames	
Printed Name		Printed Name	the state of the s
		Assistant Super	intendent-Operation
Title	**.	Title	***

# 2022-23 School-Year Proposed Annual Budget Wisconsin School Nutrition Purchasing Cooperative

**EXPENSES: PROPOSED BUDGET** 

Procurement Consultant and Cooperative Coordinator \$82,000

Operational Expenses 10,000 (Meeting Facility, travel, printing, supplies, advertising)

Personal Services 10,000 (Fiscal Agent fee; Liability Insurance; Legal Council) \_\_\_\_\_

**TOTAL EXPENSES \$102,000** 

**REVENUES: PROPOSED BUDGET** 

Fees from per case purchases\* \$100,000

Membership Dues<sup>^</sup> 16,800

**TOTAL REVENUE \$116,800** 

<sup>\*</sup>Approved vendor agreements state that Administrative Fees will be paid by the Vendor to the Fiscal Agent based on purchase volume of each participating school district:

<sup>^</sup>Membership Dues = \$300 per district

# Membership Wisconsin School Nutrition Purchasing Cooperative

# 2022-23 SY Member School Districts of the WiSNP Co-op:

1. A	lmond	l-Bancroft
------	-------	------------

- 2. Benton
- 3. Beloit Turner
- 4. Brillion
- 5. Cambridge
- 6. Campbellsport
- 7. Cassville
- 8. Cuba City
- 9. D C Everest Area
- 10. Deerfield
- 11. DeForest
- 12. Dodgeville
- 13. Fall River
- 14. Fort Atkinson
- 15. Hartford Union High School
- 16. Highland
- 17. Janesville
- 18. Jefferson School District
- 19. Kewaskum
- 20. Lake Mills
- 21. Lakeside Lutheran High School
- 23. Lomira
- 24. Mayville
- 25. McFarland
- 26. Menominee Falls
- 27. Menominee Indian
- 28. Middleton-Cross Plains
- 29. Milton

#### 30. Mishicot

#### 31. Monona Grove

- 32. Mosinee
- 33. Mount Horeb
- 34. Necedah
- 35. Norwalk-Ontario-Wilton
- 36. Oregon
- 37. Port Edwards
- 38. Potosi
- 39. Poynette
- 40. Princeton
- 41. Randolph
- 42. Random Lake
- 43. Rio
- 44. River Valley
- 45. Sauk Prairie
- 46. Sheboygan Falls
- 47. Slinger
- 48. Sun Prairie
- 49. Valders
- 50. Verona
- 51. Watertown
- 52. Wausau
- 53. Wautoma
- 54. West Bend
- 55. Westfield
- 56. Wisconsin Rapids

# Governance & Bylaws of the Wisconsin School Nutrition Purchasing Cooperative

#### **I. PURPOSE**

The purpose of the Wisconsin School Nutrition Purchasing Cooperative (WiSNP Co-op) is to provide quality nutrition products and value-added services so that Member Districts may deliver first-rate nutrition programs for students.

#### **II. GOVERNANCE**

- A. Membership is open to Wisconsin school districts with a self-operated, federally funded Child Nutrition Program.
- B. An Advisory Council (Council) comprised of representatives from various sized Member Districts and the fiscal agent district shall be established as a board of directors to make business and organizational decisions for the WiSNP Co-op
- C. A fiscal agent (Fiscal Agent) shall be designated by the Council to manage the WiSNP Co op funds.
- D. A school nutrition procurement consultant (Consultant) shall be an independent consultant that shall be procured for and contracted by the WiSNP Co-op to carry out the WiSNP Co-op's business.
- E. The WiSNP Co-op shall hold a minimum of three general membership meetings per year with the dates, times, and locations to be set by the Council.
- F. All decisions requiring a vote by the Member Districts or the Council will be by simple majority if a quorum is met.
  - 1. Votes may be cast in person or by approved electronic means. Member Districts may participate by any lawful communication means or in person.
  - 2. Member Districts are granted one vote per district.
- G. The fiscal year of the WiSNP Co-op shall be July 1 to June 30 of the succeeding year. H. Director & Officer Liability Insurance will be carried by WiSNP Co-op and the deductible paid by WiSNP Co-op for any claims brought to Council Members.

#### **III. MEMBER DISTRICTS**

- A. Member Districts shall be self-operated, federally funded Child Nutrition Programs. The operation of a Member District's Child Nutrition Program must comply with federal and state laws.
- B. All Member Districts shall abide by the WiSNP Co-op's Governing Rules, Policies, and Procedures as adopted.
- C. All Member Districts shall participate in and agree to the WiSNP Co-op's Prime Vendor contract. Member Districts may also participate in optional available RFPs.
- D. Member Districts shall provide the Fiscal Agent, Consultant, and Council information and documentation necessary for the WiSNP Co-op to meet its responsibilities. E. When a membership vote is required, only one vote per member district is allowed. If a quorum (51% or more) of the Member Districts are present, a simple majority vote will be conducted for:
  - 1.Adopting governance rules;
  - 2. Approval of policies and procedures;
  - 3. Approval of Prime Vendor RFP award;
  - 4. Fee assessments to cover the WiSNP Co-op operating costs;

- 5. Election of Council representatives;
- F. Any District may apply to become a member of the WiSNP Co-op.
  - 1. Applications are accepted until October 31 of the prior school-year.
  - 2. The Council has the right to recommend the approval or disapproval of the applicant based on factors such as geographic location and enrollment.
  - 3.If a USDA Foods distribution contract is in force and a new member is applying during this contract's existence, its membership may require the contracted distributor's approval.
- G. A current Member District may be terminated upon determination that the Member District no longer meets membership criteria as determined by the Council. A Member District whose membership has been terminated by the Council has the right to appeal the termination decision to the Member Districts at the next regularly scheduled membership meeting.
- H. Requests for termination of participation in the WiSNP Co-op may be made in writing with at least thirty-(30) calendar days' notice. No refunds of participation fees will be made. Terminated members may not apply to participate in the WiSNP Co-op until the next bidding cycle.
- I. It is the Member District's responsibility to have the specific contract(s) approved by the member's Board of Education (or other governing body as appropriate) to meet the State and Federal procurement requirements.
- J. All Member Districts shall pay the annual membership fee set by the Council by July 31. Invoice will be sent by the Fiscal Agent.
- K. It is every Member District's responsibility to actively manage its USDA Foods including ordering, distribution, processing, and inventories.
- L. Each Member District must maintain internet and email access and is responsible to report contact changes to the Consultant.

#### IV. ADVISORY COUNCIL

- A. The Council shall consist of two representatives from each of the three Member District sizes small (<1000), medium (1001-5000), and large (>5000). Member Districts shall elect council members from the corresponding district-size. The Fiscal Agent district will also serve on the Council.
- B. Each Council member shall serve a two-year term. A temporary extension of a Council member's term may be requested to complete a project or initiative.
- C. Council members shall be unpaid. Council members shall be reimbursed for expenses incurred to attend Council meetings.
- D. The Council has the following responsibilities:
  - 1. The Council shall serve as a point of contact for Member Districts;
  - 2. The Council shall review and take action on comments and concerns presented to the Council by Member Districts, Consultant, Fiscal Agent, and/or Vendors;
  - 3.The Council shall review and propose changes to the bylaws, policies, and procedures for the WiSNP Co-op;
  - 4.The Council shall review and approve WiSNP Co-op budget;
  - 5.The Council shall set annual membership fees;
  - 6.The Council shall set general membership meetings dates, times, locations, and agendas;
  - 7.The Council shall conduct performance and pricing audits of awarded vendors as coordinated by the Consultant;
  - 8.The Council shall create WiSNP Co-op sub-committees as deemed necessary.

E. The Council shall meet a minimum of twice a year or as needed.

#### V. FISCAL AGENT

- A. The Fiscal Agent has the following responsibilities:
  - 1.The Fiscal Agent shall serve as custodian of all WiSNP Co-op fiscal, membership, and other records in accordance with applicable law and retain those records on behalf of the Member Districts until the WiSNP Co-op dissolves. The Fiscal Agent shall provide such records only upon request of the Member Districts and Council:
  - 2. The Fiscal Agent shall operate in accordance with the budget adopted by the Council and with applicable law;
  - 3.The Fiscal Agent shall maintain separate and distinct administrative, accounting, auditing, budgeting, reporting, and record keeping systems for the management and operation of the WiSNP Co-op;
  - 4. The Fiscal Agent shall cooperate with any audits by regulatory agencies required of the Member Districts.
  - 5.If Member District annual dues are deemed necessary, the fiscal agent shall bill, receive, and record said dues.
- B. All discounts, rebates, and applicable credits received by the Fiscal Agent on behalf of Member Districts must be returned to the Member District's nonprofit school food service account.
- C. All funds generated in excess of expenses shall stay with the WiSNP Co-op and its Member Districts.
- D. Administrative cost overruns and uncontrollable costs exceeding what was budgeted shall be reviewed by the Fiscal Agent, Council and Consultant to determine the nature and extent of the costs. The Council shall determine if and how the costs will be allocated among the Member Districts.
- E. The Council may hire an auditor to review all financial records to ensure compliance with state and federal regulations and verify fiscal responsibility.

#### VI. SCHOOL NUTRITION PROCUREMENT CONSULTANT

- A. A school nutrition procurement consultant (Consultant) will be properly procured for and contracted by the WiSNP Co-op.
- B. With Council oversight, the Consultant is responsible for writing, issuing, evaluating, and approving all bid documents related to the WiSNP Co-op's business and ensuring that all purchasing and bidding activities adhere to state and federal statues and purchasing regulations;
- C. The Consultant shall see that all orders and resolutions of the Council are carried into effect.
- D. The Consultant shall have the authority to sign all certificates, contracts, and other instruments on behalf of the WiSNP Co-op;
- E. The Consultant shall inform Council members and Member Districts of pertinent WiSNP Co-op business transactions;
- F. The Consultant shall plan and convene regular Council and WiSNP Co-op meetings, gather agenda items, publish agendas and ensure minutes of each meeting are recorded and disseminated. Planning additional education sessions and/or food shows for WiSNP Co-op may also be required.
- G. The Consultant shall provide other duties necessary to responsibly manage the business affairs of the WiSNP Co op with the best interest of every Member District in mind.

Original Adoption: May 11, 2017

Revised: December 8, 2017; May 9, 2018; Jan 7, 2020; Jan 8, 2021, Feb 21, 2022

## **USDA Non-Discrimination Statement**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint\_filing\_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.



#### CESA 5 Contract for the 2022-2023 School Year

## **Wisconsin Rapids School District**

# SUMMARY OF AGREEMENTS FOR SERVICE BETWEEN THE SCHOOL DISTRICT AND COOPERATIVE EDUCATIONAL SERVICE AGENCY 5

Amounts listed are based on current information & projected services to special education students in your school district.

Adjustments will be made when final information is available.

		2022-2023		
		Quantity		Projected Cost
General Services	GS01 - District Membership Fee			2,398.73
Services	GS02 - Driver's Education		Student FTE	2,396.73
Instructional Services	School Improvement Services (SI)			
<u> </u>	SI01 - School Improvement Services (Curr. & Instr.)			2,900.00
	SI02 - Curriculum Specialist		Days	0.00
	SI03 - Coaching and Mentoring Consortium			0.00
	SI04 - Title III Consortium			0.00
	Career and Technical Education (CT)  CT01 - Career and Technical Education Council			0.00
	CT02 - Career and Technical Education Council			0.00
				0.00
	Safe and Healthy Schools (SH)			0.00
	SH01 - Safe and Healthy Schools Consortium			0.00
Educational Technology	ET01 - Instructional Technology Support Service (ITSS)			0.00
Technical Support	TS01 - Managed IT Services (Technology Support)		Days	0.00
Business				
Services	SB01 - School Business Administration and Support		Days	0.00
Other Services	LS01 - Librarian Services			0.00
_				
Comments:	Key:	FTE = Full Time Ec	ujvolont	

**Key:** FTE = Full Time Equivalent UOS = Unit of Service

See Page 2 for Special Education & Alternative Education Services

If you need clarification or additional information, please contact us at (608) 745-5400.



## CESA 5 Contract for the 2022-2023 School Year

# **Wisconsin Rapids School District**

# SUMMARY OF AGREEMENTS FOR SERVICE BETWEEN THE SCHOOL DISTRICT AND COOPERATIVE EDUCATIONAL SERVICE AGENCY 5

<u>Special</u>		Quantity		
<u>Special</u>	·	Quantity		Projected Cost
Faluaction	CD04 Assistive Technology Considiat			675.00
<u>Education</u>	SP01 - Assistive Technology Specialist SP02 - Special Ed. Instructional Materials Center (SEIMC)			675.00
+	SP02 - Special Ed. Instructional Materials Center (SEIMC) SP03 - Audiology	571	UOS	0.00
•	SP03 - Audiology SP04 - Autism Support Specialist	5/ 1	003	27,408.00 0.00
•	SP05 - Classroom for the Intellectually Disabled		Student FTE	0.00
I	SP05 - Classicon for the intellectually disabled		Student FTE	0.00
Ī	SP06 - Early Childhood Classroom		Days	0.00
Ī	SP07 - Educational Sign Language Interpreter		FTE	0.00
Ī	SP08 - Classroom for the Deaf & Hard of Hearing		Student FTE	0.00
İ	SP09 - Teacher for the Deaf & Hard of Hearing	1,183	UOS	58,297.00
Ī	SP10 - Occupational Therapy		UOS	0.00
Ī	SP11 - Orientation & Mobility	252	UOS	14,364.00
i	SP12 - Physical Therapy	1.963	UOS	82.152.00
İ	SP13 - School Psychology Services	1,000	Days	0.00
	SP14 - SEEDS4Schools Software Support		Dayo	0.00
	SP15a - Special Education Leadership		Days per Week	0.00
İ	SP15b - Special Education Fiscal Management		2 aye per 1100m	0.00
	SP15c - Special Education Leadership Mentoring			0.00
•				
	SP16 - Speech and Language Therapy		Days	0.00
	SP17 - Virtual Special Education Secretary		Days	0.00
	SP18 - Classroom of the Visually Impaired		Student FTE	0.00
	SP19 - Teacher of the Visually Impaired	1,711	UOS	97,527.00
	SP20 - Virtual Speech Services			0.00
Alternative	.=		T a === T	
<u>Education</u>	AE01 - Reach Academy for Elementary		Student FTE	0.00
	AE02 - Columbia/Marquette Adolescent Needs (COMAN)		Student FTE	0.00
	AE03 - Juneau County Alternative Programs (JCAP)		Student FTE	0.00
	AE04 - Sauk County Adolescent Needs (SCAN)		Student FTE	0.00
	AE05 - Wood County Alternative School (WCAS)	4.00	Student FTE	152,000.00
	AE06 - Waupaca County Alternative Program (WCAP)		Student FTE	0.00
	AE07 - Waupaca County Alt. Program - Elementary (WCAP-E)		Student FTE	0.00
	AE08 - Project SEARCH at Kalahari		Student FTE	0.00
<u>Other</u>	SN01 - School Nursing Services		Days	0.00
Related				0.00
<u>Services</u>				0.00
İ				0.00
Ī	Page One Subtotals			5,298.73
İ	Page Two Subtotals			432,423.00
	TOTAL PROJECTED COST			\$437,721.73

Comments:

**Key:** FTE = Full Time Equivalent UOS = Unit of Service

Page 2 of 2

Issue: Amount:	4 \$385,945			
Type:	General Ob	oligation Promis	sory Note	
Dated:	September	15, 2021		
Callable:	On any pay	ment date		
PRINCIPAL (4/1)	RATE	INTEREST (4/1 & 10/1)	TOTAL	
\$77,189	2.800%	\$5,944 \$4,395	\$83,133 \$4,395	
\$77,189	2.800%	\$4,371 \$3,296	\$81,560 \$3,296	
\$77,189	2.800%	\$3,296 \$2,197	\$80,485 \$2,197	
\$77,189	2.800%	\$2,185 \$1,099	\$79,374 \$1,099	
\$77,189	2.800%	\$1,093	\$78,282	

Fund 38

\$385,945

\$27,875 \$413,820

\$385,945 Callable Maturities

Paying Agent: District Notes: Purchased by / Due to WoodTrust Bank



January 24, 2022

220 MARKET AVENUE
PO BOX 67
PORT EDWARDS WI 54469
P: 715.887.4444
F: 715.887.4445

WRPS Proposal #2201016

ATTN: Paul Peterson 510 Peach St Wisconsin Rapids WI 54495

RE: Grant School new data installation

- Supply and install one (1) new Hoffman enclosure
- Supply one (1) power strip
- Supply one (1) cooling fan unit
- Necessary fiber adapter panels
- New multimode 6-strand fiber from existing MDF to IDF
- Fiber fusion LL splicers
- Eighteen (18) new Cat#6 cables to existing camera locations (black dot)
- Thirty (30) Cat#6A cables to WAPS (green dot)
- Also includes moving owner supplied WAPS
- Eighty four (84) Cat #6 cables to data jacks (Red Dot)
- All necessary plates and jacks
- New 4" EMT conduit from new wall mounted rack to above ceiling
- Necessary patch cords for Cat#6 and 6A
- Removal of all existing data cabling and coax cable
- Necessary new J-hooks and supports where needed
- All work scheduled for normal school hours

We thank you for your time and consideration when reviewing this quote. If you have any questions, please feel free to contact me at 715-818-6054 or 715-887-4444.

Submitted by:	Accep <mark>te</mark> d by:
Mark Hamus	
Current Technologies, Inc	WRPS
Mark Hamus, CME No. 170588	Paul Peterson
Estimator/Project Manager	Paul.peterson@wrps.net
mhamus@ctiwis.com	
Date: January 24, 2022	Date:

School	Total WAPS to Replace or Add
Grant	14
Grove	0
Howe	1
Mead	20
THINK	1
Washington	3
Woodside	1
Pitsch	0
CS	1
EJHS/COA	62
RCHS	0
WRAMS	0
LHS	12
Rink	3
Quadplex	0
Spares	2
Totals	120
Updated:	2/28/2022



Pricing Proposal

Quotation #: 21677671 Created On: 3/1/2022 Valid Until: 3/31/2022

# Wisconsin Rapids School District

# Inside Account Executive

#### Phil Bickelhaupt

510 PEACH ST

WISCONSIN RAPIDS, WI 544944663

United States

Phone: 715-424-6715

Fax:

Email: phillip.bickelhaupt@wrps.net

#### Charlie Mcclelland

290 Davidson Ave, Somerset, NJ 08873 Phone: 732-652-0289

Phone: 732-652-0289 Fax: 732-564-8553

Email: Charlie\_Mcclelland@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	Meraki MR46 Wi-Fi 6 Indoor AP Cisco Systems - Part#: MR46-HW	120	\$516.50	\$61,980.00
2	CISCO MERAKI 5YR ENTERPRISELICS AND SUP Cisco Systems - Part#: LIC-ENT-5YR	120	\$265.00	\$31,800.00
			Total	\$93,780.00

#### **Additional Comments**

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

All orders for Cisco equipment and related software and services submitted, beginning on December 29, 2021, are non-cancelable and cannot be modified starting 45 days prior to the scheduled ship dates. Non-cancelable orders are not eligible for RMA for credit.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744–4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the <u>SHI Online Customer Resale Terms and Conditions</u>, unless a separate resale agreement exists between SHI and the Customer.



Quote

Quote ID: Q-48422-B4F3-2

To: Account Manager:

Wisconsin Rapids Public School Phil Bickelhaupt John Tupa
2510 Industrial Street Phone: 218-227-0449

Wisconsin Rapids, WI 54494 Email: jtupa@bytespeed.com

Summary

Total Amount: \$324,574.00 Erate SPIN: 143022706

Details				
Quantity	Product ID	Product	Price	Sub Total
18		MIST SYSTEMS: EX4400-48MP eRate bundle with 3YR license, support, software updates, Mist wired assurance and VNA B-EX440048MP-3M2-E	\$6,195.00	\$111,510.00
18		Juniper Networks : QSFP28 to QSFP28 Ethernet Direct Attach Copper (twinax copper cable) 1m - JNP-100G-DAC-1M	\$175.00	\$3,150.00
2		Juniper SW, EX, Advanced, Class 3 (32 or 48 ports), Perpetual - S-EX-A-C3-P	\$950.00	\$1,900.00
18		Juniper Networks : 1600W Compact AC AFO power supply JPSU-1600-C-AC-AFO	\$690.00	\$12,420.00
18		CBL-PWR-C15M-HITEMP-US Juniper Networks: Power Cord, AC, US/Canada, C15M, 13A/125V, 2.5m, Straight Nema N5-15 to straight high temp C15M	\$35.00	\$630.00
44		MIST SYSTEMS: EX3400 48-port 10/100/1000BaseT PoE+, 4 x 1/10G SFP/SFP+, 2 x 40G QSFP+, redundant fans, front-to-back airflow,1 AC PSU JPSU-920-AC-AFO included(optics sold separately); 3 Year WiredAssurance and Virtual Network Assistant (VNA) Subscription for EX48 port - B-EX340048P-3M2-E	\$3,875.00	\$170,500.00
44		Juniper Networks: QSFP+ 40 Gigabit Ethernet Direct Attach Copper (Twinax Copper Cable) for 50cm Transmission - EX-QSFP- 40GE-DAC-50CM	\$80.00	\$3,520.00
44		JPSU-920-AC-AFO Juniper Networks: EX3400 920W AC Power Supply, front-to-back airflow (power cord needs to be ordered separately)	\$455.00	\$20,020.00
44		Juniper Networks: Power Cord, AC, US/Canada, C13, 15A/125V, 2.5m, Straight - CBL-PWR-C13-US-48P	\$21.00	\$924.00

SubTotal	\$324,574.00
Total Tax	\$0.00
Shipping	
Total	\$324,574.00

The EX4400-48MP, which offers 12 x 100M/1/2.5/5/10GbE GbE and 36 x 100M/1/2.5GbE PoE access ports, delivering up to 90 W per PoE port.



Quote

Quote ID: Q-48424-N0F3-1

To: Account Manager:

Wisconsin Rapids Public School Phil Bickelhaupt John Tupa

2510 Industrial Street Phone: 218-227-0449
Wisconsin Rapids, WI 54494 Email: jtupa@bytespeed.com

Summary

Total Amount: \$80,988.00 Erate SPIN: 143022706

Details				
Quantity	Product ID	Product	Price	Sub Total
18		MIST SYSTEMS: EX3400 48-port 10/100/1000BaseT PoE+, 4 x 1/10G SFP/SFP+, 2 x 40G QSFP+, redundant fans, front-to-back airflow,1 AC PSU JPSU-920-AC-AFO included(optics sold separately); 3 Year WiredAssurance and Virtual Network Assistant (VNA) Subscription for EX48 port - B-EX340048P-3M2-E	\$3,875.00	\$69,750.00
18		Juniper Networks: QSFP+ 40 Gigabit Ethernet Direct Attach Copper (Twinax Copper Cable) for 50cm Transmission - EX-QSFP- 40GE-DAC-50CM	\$80.00	\$1,440.00
2		Juniper Networks : SW, EX, Advanced, Class 2 (24 ports), Perpetual - S-EX-A-C2-P	\$615.00	\$1,230.00
18		JPSU-920-AC-AFO Juniper Networks: EX3400 920W AC Power Supply, front-to-back airflow (power cord needs to be ordered separately)	\$455.00	\$8,190.00
18		Juniper Networks : Power Cord, AC, US/Canada, C13, 15A/125V, 2.5m, Straight - CBL-PWR-C13-US-48P	\$21.00	\$378.00

SubTotal	\$80,988.00
Total Tax	\$0.00
Shipping	
Total	\$80,988.00



Paragon Development Systems, Inc.

13400 Bishops Lane Suite 190 Brookfield, Wisconsin 53005 United States (P) 262-569-5300

Quote (Open) Date **Expiration Date** Oct 27, 2021 09:28 AM 11/25/2021 CDT **Modified Date** Oct 27, 2021 09:36 AM CDT Quote # 2172546 - rev 1 of 1 Description FortiGate & FortiAnalyzer SalesRep Swanson, Thomas (P) 651-707-1808 **Customer Contact** Peterson, Paul (P) 715-424-6750 ex. 104 paul.peterson@wrps.net

Customer

Wisconsin Rapids Public Schools (023268) Peterson, Paul 510 Peach St Wisconsin Rapids, WI 54494 United States (P) 715-422-1912 Bill To

WI Rapids School District Payable, Accounts 510 Peach St Wisconsin Rapids, WI 54494 United States (P) 715-422-1912 Ship To

Wisconsin Rapids Public Schools Receiving, Shipping 510 Peach St Wisconsin Rapids, WI 54494 United States Payment Method

Terms: Net 30

Customer PO:	Terms:	Ship Via:
	Net 30	FedEx Ground
Special Instructions:		Carrier Account #:

#	Description	Part #	Qty	Unit Price	Total
1	2 10GE SFP+ 10GE RJ45 MGMT HA 8 SWCH 8GE Fortinet - pds #: 715136	FG-600E	2	\$5,203.18	\$10,406.36
2	FortiCare 24x7 Bundle - Extended Service Agreement Fortinet - pds #: 715043	FC-10-F6H0E-950-02-36	2	\$10,942.00	\$21,884.00
3	FORTIGATE-600E 1Yr CONVTR 1Time Config Fortinet - pds #: 716396	FC-10-F6H0E-189-02-12	1	\$306.06	\$306.06
4	10GE SFP+ Transceiver Module, Short Range Fortinet - pds #: 744725	FN-TRAN-SFP+SR	4	\$74.65	\$298.60
5	Upg Lic f/ Add 5GB/Day Logs & 3TB Storage Capacity Fortinet - pds #: 418886	FAZ-VM-GB5	1	\$1,067.44	\$1,067.44
6	LIC Threat Detection SVC 1-6GB Per Day Fortinet - pds #: 703701	FC1-10-LV0VM-149-02-36	1	\$1,280.93	\$1,280.93
7	FortiAnalyzer-VM Support 3Yr 24x7 FC Contract Fortinet - pds #: 685699	FC1-10-LV0VM-248-02-36	1	\$1,590.69	\$1,590.69

Total: \$36,834.08

#### **Terms and Conditions**

Unless a specific Master Services & Product Sales Agreement is in effect between the parties, this quote is subject to PDS Terms & Conditions which can be viewed at <a href="http://www.shoppds.com/termsofsale.aspx">http://www.shoppds.com/termsofsale.aspx</a>

Shipping and tax amounts are estimated.

Purchases made by credit card may be subject to a 3% Convenience Fee at the time of invoicing.

PDS has been notified by numerous technology manufacturers that pricing is subject to rapid change due to global component shortages and related price increases. This situation is not unique to PDS.

# High Speed Internet Service - Wisconsin Rapids Public Schools

# **Solarus**

# Agreement

The following Agreement between Wood County Telephone Company, a corporation organized under Wisconsin law, d/b/a Solarus located at P.O. Box 8045, Wisconsin Rapids, WI 54495 (hereafter referred to as "we", "us" and "our") and its customer, (hereafter collectively referred to as "you" and "your") describes the mutual agreement under which we provide services as described in this Agreement to you. You and we are each a "Party" and collectively referred to as "Parties." This Agreement together with all other referenced documents and exhibits constitutes our entire agreement and supersede any prior or contemporaneous discussions and understandings, written or verbal.

You and we agree to the terms and conditions of this Agreement, including the End User Master Service Agreement (MSA), Terms & Conditions Privacy Policy and Open Internet Policy which are posted on the Solarus website at https://www.solarus.net and incorporated into this Agreement by reference, which you acknowledge and agree that you have read. This Agreement constitutes an Exhibit to the MSA.

# **High-Speed Internet Service**

High-Speed Internet Service includes Internet service is subject to applicable Terms & Conditions.

# **Service Effective Date, Contract Term and Early Termination**

Service Effective Date will July 1, 2022. This will also be when the service billing begins. It is agreed that the term of this contract will be for the term chosen for each selection below, (3 year term), from the service effective date. It is understood that if this agreement is terminated before the expiration of the contract period, a termination charge will be paid by Customer to Central Wisconsin Communications LLC, dba Solarus, for the unexpired portion of the contract period. The termination charge will be calculated as the total monthly rate for the service, multiplied by the number of months remaining in the unexpired portion of the contract period, plus any special construction charges incurred to provide the service.

# It is Agreed that Customer can upgrade during the contact term for Pricing Shown for that option.

1 Gb x 1 Gb Internet Service - (3 Year Term)  Upgrading current service	1,150.00 x 1 1,150.00 per month (for 36 months) Not selected
2 Gb x 2 Gb Internet Service - (3 Year Term) Upgrading Current Service	2,300.00 x 1 2,300.00 per month (for 36 months)
3 Gb x 3 Gb Internet Service - (3 Year Term) Upgrade Current Internet Service	3,300.00 x 1 3,300.00 per month (for 36 months) Not selected

FROM
Wendy Hack
Solarus
440 East Grand Avenue
P.O. Box 8045
Wisconsin Rapids, WI 54494
www.solarus.net

PHONE 715-421-8111

FOR Wisconsin Rapids Public Schools

Phil Bickelhaupt

TO

QUOTE NUMBER 3230

DATE
January 25, 2022

VALID UNTIL February 23, 2022 at 4:00PM

**★** Download PDF

4 Gb x 4 Gb Internet Service - (3 Year Term)  Upgrade Current Internet Service	4,395.00 x 1 4,395.00 per month (for 36 months) Not selected
5 Gb x 5 Gb Internet Service - (3 Year Term)	5,445.00 x 1 5,445.00 per month (for 36 months) Not selected

# **Installation Fee - Waived**

Options selected
Subtotal
Total including tax

1 of 5 2,300.00 **\$2,300.00** per month (for 36 months)

# **Taxes**

Taxes are an estimate based on current required taxes and rates.

# **Acceptance**

By accepting this Agreement, you acknowledge and agree to the terms included in this Agreement and the documents incorporated into this Agreement by reference, including the MSA, Terms & Conditions, Privacy-Policy and Web Hosting Terms. Accepting allows us to order any required equipment and schedule installation. Between the Acceptance Date and Installation Date, Termination Charges will not be imposed. After the Installation Date Termination Charges as described above will apply.

# **Notice of Termination**

The services selected above can be terminated upon 60 days written notice sent via US Mail or E-Mail:

US Mail -

Attention: Business Sales Termination

Address: Solarus, 440 East Grand Avenue P.O. Box 8045, Wisconsin Rapids, WI 54495-8045

E-Mail -

Subject: Business Sales Termination

Address: sales@solarus.net

Monthly billing for services will continue for the 60 day period of the notice. Termination Charges, if applicable, will be calculated and billed at the end of the 60 day period.

# **Questions & Answers**

PB

Phil Bickelhaupt January 25, 2022 at 1:32PM Edit

Is this for straight up internet access or is this the managed firewall and internet service?

WH

Wendy Hack January 26, 2022 at 4:49PM

Yes. I will send other quote now

**Ask a Question**